

Employment FAQ's

When is your operating season? When do you need employees?

Our main operating season is May- October. Our jobs start in late April (retail) through mid May (restaurant) and we continue adding additional staff through late June in all locations. Candidates who are able to stay for our entire season (through mid to late October) will be given preference when being considered for a position.

Where are your locations?

We operate the Jordan Pond House restaurant, located within the boundaries of Acadia National Park, and three retail shops also within Acadia National Park. These locations operate under a contract we have with the National Park Service. Our employee dorm is located in Acadia National Park, too.

We also operate four retail locations in the town of Bar Harbor. We offer limited apartment style housing for these locations.

When is the best time to apply for seasonal positions?

We start accepting applications in January and continue our hiring process until all jobs have been filled; usually not until late June or early July. To be considered for employment you must fill out an application at www.coolworks.com/acadia. Feel free to send a resume, too, but we MUST have a completed application.

What kinds of jobs are available?

The Acadia Corporation fills 160 seasonal positions each year. On average, 40% of those positions are filled with returning employees. Entry level positions include Dining Room Workers, Kitchen Workers and some Retail Shop Clerk positions. Candidates who are willing to work in entry level positions have the greatest chance of getting hired. Other positions include Waitstaff, Cooks, Retail Shop Supervisors, Kitchen Supervisors and Dining Room Supervisors.

Descriptions of all jobs we offer are available on the "Jobs Available" page

How will I know that my application has been received?

Shortly after you've submitted your application, you will receive an email letting you know that we have received your application.

What is the hiring process?

Once we receive your application it will be reviewed to determine your dates of availability and qualifications for a position. You will be contacted by our Human Resources staff via e-mail for a phone interview if we feel you are a potential candidate. It can take anywhere from a few days to several weeks for us to get in contact with you.

After the phone interview we will check your references and make a decision as to whether or not we will make a job offer.

We will begin contacting employees who have previously worked for the Acadia Corporation in early January and contact new applicants shortly thereafter.

Please be certain your application is complete. We highly recommend including two letters of reference with your application, either e-mailed to acadiajobs@acadia.net as a word document (*.doc) or Adobe pdf

(* .pdf) file OR sent via USPS to Personnel/The Acadia Corporation, 14 West Eden Ave., Bar Harbor, ME 04609.

I'm applying with a friend; will we be able to work at the same location and room together?

We do our best to accommodate all requests. Sometimes we are able to place people applying together at the same employment location, but most likely work schedules will not be the same.

How many hours per week will I work?

All employees must be willing to work a 40+ hour work week unless specifically hired for part-time employment. Most restaurant positions require a 6 day work week.

What is the average age of employees?

We hire all ages of employees ranging from teens to retirees. The majority of our staff are between 18-30, but we hire many retirees, too.

What is the housing like?

Housing is described in detail on our profile page. If you wish to live in employee housing, please be prepared to live in a group environment. It is very important for housing candidates to be adaptable to new situations, lifestyles, surroundings and cultures. The majority of our housing residents are college- aged or in their 20's.

Does Acadia Corporation offer housing for couples?

We do not offer housing that is exclusively for couples. Couples may request to share a bedroom in one of our apartments but will most likely share the rest of the apartment with singles.

Can I bring my RV?

We do not offer RV hookups.

What about my pet?

Pets are not allowed in Acadia Corporation employee housing.

Do you provide meals in employee housing?

Apartment residents do their own grocery shopping and cooking; Dorm residents eat meals prepared by our dorm cook. Vegetarian options are available at most Dorm meals but other specific dietary requirements can be difficult to accommodate.

Do you provide transportation to Acadia?

Transportation to Acadia is the responsibility of the individual employee. Employees may choose to arrive via plane, bus or personal vehicle. Please consider travel expenses before submitting an application. Additional travel information will be supplied if hired.

Are there banks nearby? Do you offer Direct Deposit?

Acadia Corporation offers and recommends Direct Deposit for all employees. There are local banks on Mount Desert Island but no national banks in the area. If interested, please complete a direct deposit form as soon as possible once you arrive. It can take up to 2 payroll cycles to activate your direct deposit.

What is the weather like in Acadia?

Please visit <http://www.nps.gov/acad/planyourvisit/weather.htm> for detailed weather information.